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June xxxx, 2019

Senator xxxxx Xxxxxxxxxx xxxxxxxxxxx

Dear xxxxxxxx ,

As one of your constituents, I am the CEO of xxxxxx, a business based in xxxxxx. We generate \$xxxxx in annual revenue and employ xxxxx workers in your state.

I am contacting you in regards to the tariffs on US goods produced in China. We produce many of our products in China with factory partners that understand the complexities of our product line. Here are the products and HTS codes of the products of our concern:

**(list products and HTS codes here)**

These products are core to my business and I am deeply concerned about the impacts that the tariffs will have on my business and the local jobs we support. The USTR has specifically asked whether imposing additional duties on a particular product would cause disproportionate harm to U.S. economic interests, including small or medium-sized businesses and consumers. I can say with absolute certainty that this will be the case for the us.

Additionally, our community-based retail shops that are the backbone of our industry, will feel the impact too because of the expected increase in price, driving a decline in spending, which will ripple across local communities and tourist-dependent resort towns, resulting in lost jobs and potentially closed businesses.

It is widely known that these tariffs will impact US consumers the most. This is not a pro-growth strategy. Instead, and as your constituent, I urge you to contact the Administration to continue constructive conversations with China instead of imposing these tariffs on American consumers.

Thank you for your consideration.

Sincerely,